Colchester Public Schools

FY 2020/2021

Budget Transfer - Less than $5,000

Superintendent Approval

School/Department: Technology

Reason for Request: To purchase Chromebook Cases so that they will be in district in time for device distribution for the 2021-22 school year

Reason for Available Funds: Funds available because the majority of Professional Development was online this past year at a reduced rate and without Travel.

	Account Number	Account Name	Amount
From:	281007-43580	Travel	$850
	281007-43320	Professional Development	$3300
To:	281007-42690	Other Supplies/Materials	$4150

6/9/2021
Date Requested

School Principal, Program Director or Supervisor

6/9/21
Date Reviewed

Chief Financial Officer

6/9/21
Date Approved

Superintendent of Schools

Date Notified

Board of Education Clerk